



Springfield Primary School

Advert for Site Manager

Job vacancy details for: Site Manager

Starting Date: As soon as possible

Annual salary: (Grade E) Scale 10-14 - £27,694 - £29,540 pro rata (pending NJC pay award)

Hours: 37 hours per week (6am-10am and 2.50pm-6.15pm), Monday-Friday with some flexibility
52 weeks per year

Contract type: Permanent

Location: Springfield Primary School, West Road, Spondon, Derby, DE21 7AB

Closing Date: Friday 5th June 2026, 12 noon

Interview Date: To be confirmed

Summary Description

Our Governors wish to appoint a hardworking Site Manager to be responsible for the maintenance and security of our school. This is a key role in ensuring our school environment is safe, secure and welcoming for all. We are looking for a candidate who will strengthen the team, who has good communication skills and can work with a range of different stakeholders and a range of special educational needs.

Springfield Primary School is a friendly and welcoming school, with an emphasis on promoting high standards and a broad curriculum. We have an Enhanced Resource Facility (ERF) which supports children diagnosed with Autistic Spectrum Condition, it is an integral part of the school. Ofsted graded the school as 'Good' in all areas in June 2023. (www.ofsted.gov.uk/reports) We are proud of our positive and dedicated staff team and remain committed to our vision to 'Inspire Success' for every child.

We are proud to offer a supportive leadership team, dedicated staff, well-resourced facilities and a welcoming school community. If you are committed, proactive and take pride in maintaining high standards, we would be delighted to hear from you.

Our school is part of the Odyssey Collaborative Trust. Our Trust is committed to supporting and delivering education of the highest quality. Each of our schools are unique, and have their own vision and values in order to provide our children with the opportunities they deserve.

Proud to be part of The Odyssey Collaborative Trust





We warmly encourage prospective candidates to visit the school. To arrange a visit, please contact Clair Goodwin (School Business Manager) on 01332 673846.

To apply, please complete the attached application form and return it with your letter of application to c.goodwin@springfield.odysseyct.org.uk, Site Manager application in the subject, or post to: Mrs Clair Goodwin, School Business Manager, Springfield Primary School, West Road, Spondon, Derby DE21 7AB

Springfield Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Please refer to our Child Protection and Safeguarding policy on our website using the following link: [Springfield Primary School - Policies](#)

*As this post is regulated activity, successful appointments are subject to an enhanced Disclosure and Barring Service check and relevant recruitment checks that comply with guidance in the most recent version of Keeping Children Safe in Education document:
<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>*

Candidates who are shortlisted will be informed by email/phone-call soon after the closing date.

As this position is designated as a “Regulated Activity” references will be sought in advance of an interview.



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